

**CONSTITUTION OF STUDENTS GRIEVANCE REDRESSAL COMMITTEE****ACADEMIC YEAR 2025-26****PRIW/SGRC/2025-26/001****Date: 10-07-2025**

The constitution of Students Grievance Redressal Committee is framed in accordance with the University Grants Commission (Redressal of Grievances of Students) Regulations, 2019, to ensure the fair and prompt Redressal of grievances of students in a transparent and accountable manner.

**Objectives of GRC:**

The objective of this Committee is to provide a mechanism for Redressal of grievances of students related to academic, administrative, or personal matters.

The committee for the academic year 2025-26 is constituted with the following members.

| S. No | Name of the Members     | Designation            | Role in the Committee |
|-------|-------------------------|------------------------|-----------------------|
| 1     | Dr. B.GOPAL             | PRINCIPAL              | Chairperson           |
| 2     | Mr. INJAM NARASIMHA RAO | Assistant Professor    | Faculty Member        |
| 3     | Mrs. N.ANITHA           | Assistant Professor    | Faculty Member        |
| 4     | Mr. A.V.RAMANA          | Administrative Officer | Member                |
| 5     | Ms. RITHIKA.R           | Student                | Student Member        |

**Key function of GRC is mentioned below:**

- To accept written complaints from students relating to:
  - Admission
  - Fee issues



- Examination
  - Results
  - Harassment or unfair treatment
  - Any other academic/administrative issue
- To inquire and recommend resolution within a time-bound period (15 days).
  - To maintain confidentiality and ensure impartiality.
  - To submit a quarterly report of grievances received and resolved to the Head of the Institution.

**Meeting and Procedure:**

- The SGRC shall meet as and when required, at least once in every quarter.
- Quorum for the meeting shall be at least three members, including the Chairperson.
- All decisions shall be recorded and maintained for audit and compliance purposes.