

Grievance and Redressal Committee

Objective: A Grievance Redressal committee has been formed in our college to settle genuine grievances of students, staff and parents up to a satisfaction level so as to create a healthy relationship among the students, parent's employees and employer. The grievance will include any matter relating to student and staff. The committee is requested to contribute effectively to dispose the grievances at the earliest.

Rules:

- To deal with all the genuine grievances of students and staff of the college.
- All complainants should file their grievances by writing in black and white to the committee.
- All the grievances should be forwarded to GRC through their respective departmental Heads or Incharges.
- The Grievance Redressal Committee will meet biannually or as and when required to resolve the grievances.
- To take conclusive decision by the deciding authority for removal of alleged grievances.

Procedure:

- 1) A compliant box is provided near registration desk.
 - 3) All grievances referred to the Grievance Redressal Committee shall be documented in a file in Principal's Office.
 - 4) All complaints should be resolved within a time frame by looking into its seriousness.
 - 5) The result of the grievance will be informed to the complainant within the period defined.
 - 6) Any staff/ student may appeal directly to the Principal/Director for resolving their grievance if he/she is dissatisfied by the GRC.
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S. No	Name	Designation	Role
1	Prof. J. Lakshmi Narayana	Principal	Chairman
2	Dr. S. Neelima	Dean, QMS	Vice- Chairman
3	Ms. M. Supriya Menon	Associate Professor	Coordinator
4	Ms. K. Spoorthy	Associate Professor	Member
5	Ms. J. Swathi	Assistant Professor	Member
6	Ms. K. Madhavi	Assistant Professor	Member
7	Ms. P. Mounika	Assistant Professor	Member
8	Ms. Amulya	Hostel Warden	Member
9	Ms. V. Ramya (IV- ECE)	Student Representative	Member
10	Ms. V. Padmini (IV-CSE)	Student Representative	Member
11	Ms. G. Anusha (IV- EEE)	Student Representative	Member